

# Rental Property Questionnaire

For the purpose of maintaining accurate St. Bernard City Income Tax Records, please complete and return this questionnaire promptly to:

St. Bernard Tax Department  
110 Washington Avenue  
St. Bernard, OH 45217

Company Name \_\_\_\_\_ FED ID \_\_\_\_\_

Doing Business as \_\_\_\_\_ Phone \_\_\_\_\_

1. Name of Owner(s):  
\_\_\_\_\_
2. Name of Agent or Property Manager and contact number:  
\_\_\_\_\_
3. Business Address:  
\_\_\_\_\_
4. Location of rental property in St. Bernard:  
\_\_\_\_\_
5. St. Bernard Building Permit Number Associated with the property:  
\_\_\_\_\_
6. Are there now, or will there be employees working in St. Bernard?  
Yes \_\_\_ No \_\_\_  
If yes, # of employees \_\_\_\_\_  
Resident Non-Resident
7. Type of Organization: Sole Proprietor \_\_\_ Partnership \_\_\_  
Non-Profit Corp \_\_\_ LLC \_\_\_ Association \_\_\_ Other \_\_\_\_\_  
If partnership, association, or other incorporated joint business venture, indicate how the St. Bernard Income Tax Return upon the Net Profit will be filed and paid:  
(a) in full by the business \_\_\_\_\_ or (b) separately by individual members \_\_\_\_\_
8. Business Fiscal Year - Ending Month: \_\_\_\_\_
9. Other information to provide:  
\_\_\_\_\_  
\_\_\_\_\_

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Date: \_\_\_\_\_ Signature/Title: \_\_\_\_\_

Should you have any questions, you may contact the St. Bernard Tax Department at (513) 242-7710 between the hours of 9:00 am and 5:00 pm weekdays.

Email: [tax@cityofstbernard.org](mailto:tax@cityofstbernard.org)  
Website: [www.cityofstbernard.org](http://www.cityofstbernard.org)